



MINUTES

ALEXANDER SOIL AND WATER CONSERVATION DISTRICT

Held at the District office in Taylorsville, NC



Meeting Number 9

Date: April 22, 2010

SUPERVISORS PRESENT:

Bill Chapman, Chairman
Wendell Kirkham, Treasurer
Kent Herman, Member

OTHERS PRESENT:

Lee Holcomb, Soil and Water Conservationist
Leslie Meadows, Education Coordinator/Admin.
Rick Grant, NRCS District Conservationist

THE MINUTES OF THE MEETING ON **APRIL 22, 2010** ARE APPROVED AS: READ () / CORRECTED ()

CALL TO ORDER and INVOCATION

Chairman Bill Chapman officially called the meeting to order at approximately 8:27 a.m., after an overhead lighting issue was corrected. Invocation was given by Wendell Kirkham.

APPROVAL OF THE MINUTES

The minutes from the meeting, held March 30th, 2010, were evaluated by the Board. Wendell Kirkham made a motion to approve the meeting's minutes as read. Kent Herman seconded, and the Board voted unanimously in approval.

BUDGET REPORT

The departmental budget report for the month of March 2010 was reviewed in detail for the awareness of the Board. There has yet to be any County recommendations on Departmental Budget Requests for the 2010-11 fiscal year. Purchases needing to be made and utilization our remaining 2009-10 Budget was discussed.

LEE HOLCOMB'S REPORT:

North Carolina Agricultural Cost Share Program (NCACSP) Update:

Lee gave the Board the final ACSP update for PY10 (*See Spreadsheet*). The Board was presented with several concluding action items: Stream crossing repair Contract #: 02-10-02-03R has been completed. A revision of an additional \$2,600 for labor costs is needed to the contract amount; resulting in a final request for payment (RFP) in the amount of \$10,875. Kent Herman motioned that the additional funding and consequent RFP be approved as presented. Wendell Kirkham agreed, and the Board unanimously approved said payment. Kent Herman also motioned to approve a RFP for spreader body Contract #: 02-09-07-03, in the amount of \$7,000, pending confirmation that the spreader has been mounted correctly and is in proper working condition. Wendell Kirkham seconded, and the Board unanimously approved payment pending inspection. Another RFP required funding from both PY09 and PY10, respectively. Litter storage structure Contract #: 02-09-09-03, in the amount of \$26,628, and Supplemental Contract #: 02-10-01-03S, in the amount of \$5,736. Wendell Kirkham made the motion, and Kent Herman seconded, that payment be awarded in the presented amounts from the respective PY funds. The Board unanimously voted in approval. Lee also presented a contract revision needed for litter storage structure Contract #: 02-10-04-16, for a reduction to the original contract amount of \$22,980 to \$20,370. This revision is due to a decrease in the PY10 funding now left available after Contract # 02-10-02-03R's revision. Supplemental funding will be needed from PY11 to complete this Contract. Wendell Kirkham motioned that the current contract be approved as revised and that we shall supplement the additional monies next program year (PY11). Kent Herman seconded the motion, and the Board voted unanimously in favor of the necessary contract revision. Lastly, Lee announced that we have spent all allocated funds for this year (PY10); totaling \$67,244. Our ACSP Strategy Plan for PY11 is due to the Division by June 1st. Lee asked the Board to be prepared to consider altering our current ACSP parameter form/ranking sheet to favor priority BMPs at next month's meeting.

NRCS Pastureland Ecology/Grazing Management Course:

Lee informed the Board that he has received a special invitation by NRCS to attend a NRCS Pastureland Ecology course, May 11th – 20th, on the campus of NCSU. Lee was recommended to participate by NRCS Steve Woodruff. Professional certification can be obtained. Kent Herman motioned that Lee be permitted to attend, and that the District provide funding for course registration and travel expenses. Wendell Kirkham seconded, and the Board voted unanimously in favor of Lee's accepting said invitation.

LESLIE MEADOWS' REPORT:

Tabled Items from March Meeting:

Leslie briefly recapped several past events, tabled at the March meeting last month:

- *VAD Land Trust Symposium – Held Mar. 9th
- *Area II Spring Meeting- Held March 11th, Alleghany SWCD
- *Area II DIC Meeting- Held Mar. 23rd
- *Wrap-up of 2010 NW Envirothon- Held Mar. 25th
- *Wrap-up of 2010 Contest Season & Awards Banquet- Held Mar. 30th

It was announced that West Alexander Middle School had an Envirothon team to placed 3rd out of 36 teams at the Area level competition. The team advanced to the NC State Envirothon, to be held April 23rd-24th, at Cedar Rock Park in Burlington. Leslie mentioned that the Division recommends that District's cover the \$50.00 State Envirothon registration fees for their county's team(s). Wendell Kirkham made a motion that the District sponsor WAMS's State Envirothon registration from the district checking account. Kent Herman seconded, and the Board unanimously agreed.

2010 Resource Conservation Workshop (RCW):

The 2010 RCW is scheduled for June 20th-25th on the campus of NCSU. If interested, the Division requires that each District must file intent to sponsor a student online by May 1st. Kent Herman made a motion that our District commit to sponsoring a 2010 RCW student from ACHS, and was seconded by Wendell Kirkham. The Board unanimously voted in favor of 2010 RCW sponsorship. Leslie agreed to continue searching to secure qualified student applicants for this conservation education opportunity.

2010 District Employee Workshop (DEW):

Leslie expressed her desire to attend the upcoming 2010 DEW, to be held August 16th-19th in Waynesville, NC. This year's DEW theme is "Today's Seeds – Tomorrow's Leaders." The Division will offer several learning tracks, including Environmental Education training facilitated by Haywood SWCD. Pre-registration fees are due by August 1st. Lee has offered to man the office in Leslie's absence. Wendell Kirkham motioned that Leslie be approved to attend said training. Kent Herman seconded, and the Board unanimously agreed.

RICK GRANT'S REPORT: *(Please See Attached Report/Calendars)*

MICHELLE LOVEJOY'S REPORT: *(Please See Attached Report/Calendars)*

OTHER BUSINESS:

None at this time.

ADJOURN

With no further business, the meeting adjourned at approximately 10:51 a.m.

Respectfully submitted, Leslie M. Meadows

Next Meeting Date: <u>May 27, 2010</u>	Time: <u>8:00 a.m.</u>	Place: <u>District Office</u>
_____ Signed		_____ Date