



# MINUTES

## ALEXANDER SOIL AND WATER CONSERVATION DISTRICT



Held at the District office in Taylorsville, NC

Meeting Number 4

Date: October 22, 2009

### **SUPERVISORS PRESENT:**

Bill Chapman, Chairman  
Myles Payne, Vice-Chair  
Wendell Kirkham, Treasurer  
Richie Herman, Member

### **OTHERS PRESENT:**

Lee Holcomb, Soil and Water Conservationist  
Leslie Meadows, Education Coordinator/Admin.  
Rick Grant, NRCS District Conservationist

THE MINUTES OF THE MEETING ON **OCTOBER 22, 2009** ARE APPROVED AS: READ ( ) / CORRECTED ( )

### **CALL TO ORDER and INVOCATION**

Chairman Bill Chapman officially called the meeting to order at approximately 8:19a.m. Invocation was given by Wendell Kirkham.

### **APPROVAL OF THE MINUTES**

The minutes from last meeting, held September 24, 2009, were evaluated by the Board. A motion was made by Richie Herman to approve the meeting's minutes as read, and was seconded by Wendell Kirkham. The Board voted unanimously in approval.

### **BUDGET REPORT**

The departmental budget report for the month of September 2009 was reviewed in detail for the awareness of the Board. Leslie was asked to research and report back on a voided check (\$40.00), dated 4/14/2006, that was returned to the training line-item by the finance department.

### **LEE HOLCOMB'S REPORT:**

#### **North Carolina Agricultural Cost Share (NCACSP):**

Lee provided the Board with a NCACSP status update on all active contracts (*See attached spreadsheet*). Issues among the top ranked PY10 applications were discussed, and Lee stated the need for technical assistance from the Division in order to proceed with contract preparations. A PY08 request for payment on the erosion control portion of contract #: 02-08-05-03, in the amount of \$1,544.00, was presented for the Board's consent. Myles Payne motioned that payment be granted as requested. A second motion was made by Richie Herman, and the Board voted unanimously to approve payment. A PY09 request for payment from drought funding on pasture renovation contract #: 02-09-116-03, for 24 acres in the amount of \$2,097.00, was brought before the Board for authorization. Richie Herman made a motion that payment be awarded. Myles Payne seconded, and the Board voted unanimously to approve payment. Lastly, Lee shared a partial payment request, on the livestock exclusion portion from drought funding, for contract #: 02-09-103-03, in the amount of \$14,653.00. The Board elected to take no action on payment at this time. Due to holiday rescheduling, it was suggested to close in recess with the possibility of reconvening, should the entire contract be completed before the next appointed meeting date.

#### **PY09/10 Community Conservation Assistance Program (CCAP) Update:**

Lee reported that construction began Oct. 21<sup>st</sup> on the WAMS Stormwater Wetland Project, with clearing and grading of the site. Weather permitting, transplanting of wetland plant species from the already established Sugar Loaf Elementary wetland area, will begin next week. Richie Herman made a motion to pre-approve the request for payment on this entire CCAP project, pending completion meets all engineering standards. Wendell Kirkham seconded, and the Board unanimously granted payment pre-approval.

### **LESLIE MEADOWS' REPORT:**

#### **Area II Fall Meeting:**

The Area II Fall Meeting took place within our district, on Oct. 8<sup>th</sup> at Taylorsville First Baptist Church. The event was confirmed a success by all. Leslie will ensure all invoices are promptly collected and directed to Area II for payment. It was also relayed that the proposed Area II Policies and Procedures were officially approved and instated at this meeting,

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as well as a “Careers-In-Conservation” Scholarship opportunity presented only to Area II by the Foundation. Leslie will pass the scholarship application and information on to the ACHS guidance center.

**2009 Environmental Field Days:**

Leslie announced that the annual 5<sup>th</sup> Grade Environmental Field Days on the Payne Dairy Farm were also a huge success; despite having to reschedule the Oct. 15<sup>th</sup> activities to Oct. 20<sup>th</sup>, due to adverse weather conditions. Micah Henry, from the Taylorsville Times, was present to provide coverage of the event. Leslie will follow-up with presenters to thank them for their participation.

**Alexander County “Green Team”:**

On Oct. 15<sup>th</sup>, Leslie was able to attend the first meeting of the Alexander County “Green Team”. Leslie was appointed to this committee, intended to develop county-wide resource/energy conservation strategies, by County Manager Rick French and Solid Waste Director Josh Mitchell. A presentation entitled, “Energy Efficient Lighting”, was given by Philips Lighting Company representative John Akers.

**Area II NW Envirothon Planning:**

Leslie reported attending an Area II NW Envirothon planning session on Oct. 21<sup>st</sup> at Burke SWCD. She is in the process of securing presenters for the 2010 event, and will send out testing packets by the end of Nov. The deadline for registering teams for the March 25<sup>th</sup> competition was set as Feb. 12<sup>th</sup>. The next Area II NW Envirothon planning session will be Dec. 8<sup>th</sup> at New River/Ashe SWCD. Leslie asked the Board to consider contributing funding toward this event. Myles Payne motioned that a NW Envirothon donation of \$100.00 be given from the district checking account. Richie Herman seconded said contribution, and the Board voted unanimously in favor of endorsement. Richie Herman also suggested that the Board donate \$50.00 from the district checking account toward the Association’s “Food, Land, and People” (FLP) educational program, during the annual October FLP fundraising campaign. Myles Payne seconded, and the Board unanimously voted in favor of FLP support.

**NCASWCD Annual Meeting & Raffle Sales:**

Leslie reminded the Board that the NCASWCD Annual Meeting is scheduled for Jan. 3<sup>rd</sup>-5<sup>th</sup>, at the Marriot in Raleigh, NC. Rooms must be reserved by Nov. 30<sup>th</sup> and the deadline for pre-registration rates is Dec. 1<sup>st</sup>. Supervisors received their John Deer Gator raffle tickets to sale as part of NCASWCD annual fundraising efforts. Richie Herman made a motion that Leslie be sent to aid in the event and to represent Alexander SWCD. Wendell Kirkham seconded, and the Board unanimously agreed.

**RICK GRANT’S REPORT:** *(Please see attached report; provided without personal identification information..)*

**MICHELLE LOVEJOY’S REPORT:** *(Please see attached report.)*

**OTHER BUSINESS:**

**Rocky Face Park Project:**

Leslie relayed that the Rocky Face Park Planning Committee presented a Master Plan of the park’s development to the County Commissioners on September 29<sup>th</sup>. Additional points can be obtained toward the desired NC Parks and Recreation Trust Fund Grant, if the Master Plan is approved by the County before submitting as part of the official application. The Commissioners elected to post said Master Plan to the county website and to table approval while allowing a public comment period.

**Board Meeting Rescheduling:**

Leslie commented that the regularly scheduled monthly board meetings dates for both November and December fall on holidays. After some deliberation, it was elected to hold one combined meeting at 8:00 a.m. on Dec. 3<sup>rd</sup>. Breakfast will be shared together.

**ADJOURN**

At approximately 10:30 a.m., the meeting went into recess, to be resumed upon completion of outstanding contract #: 02-09-103-03. In case payment should be requested before our next scheduled meeting, Dec. 3<sup>rd</sup>.

*Respectfully submitted, Leslie M. Meadows*

Next Meeting Date: <u>December 3, 2009</u>	Time: <u>8:00 a.m.</u>	Place: <u>District Office</u>
_____ Signed		_____ Date